

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
Connie Rossi, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Bridgette Begle, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 13, 2025, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Fourth Quarter and the 2024 Employee of the Year Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor and Commander Stefanie Otto*
2. Presentation of Employee of the Month Award for January 2025 to Sergeant Devron Limerick. *Austin Bless, City Manager*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, Utility Fund Budget Projections and December Quarterly Report.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests

4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 16, 2024. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2025-01, receiving and approving the Fiscal Year 2024 Annual Report for Tax Increment Reinvestment Zone Number 2. *Austin Bleess, City Manager*
3. Consider Resolution No. 2025-02, receiving and approving the Fiscal Year 2024 Annual Report for Tax Increment Reinvestment Zone Number 3. *Austin Bleess, City Manager*
4. Consider Resolution No. 2025-03, authorizing the City Manager to negotiate a contract with Half Associates for the completion of a Safe Streets For All Action Plan. *Austin Bleess, City Manager*

G. REGULAR AGENDA

1. Consider Ordinance 2025-01, (I) ordering a General Election to be held on May 03, 2025, for the purpose of electing a Mayor and electing two (2) Councilmembers for Places 2 and 3; (II) calling a Special Election to be held on May 03, 2025, for the purpose of submitting to the voters Propositions to amend the City of Jersey Village City Charter regarding: (A) Section 3.01 related to elections; and, (B) Section 5.05 related to the Office of the City Secretary; (III) authorizing the Mayor, or designee, to enter into a Joint Election Agreement with Harris County to conduct the elections on behalf of the City of Jersey Village; (IV) designating the places and manner of holding the elections; (V) providing for the posting and publication of Notice; (VI) providing for a Runoff Election if required; (VII) providing a savings clause; (VIII) providing an open meetings clause; and, (IX) providing an effective date. *Austin Bleess, City Manager*
2. Discuss the progress of permits issued and work completed at 8401 Rio Grande Street. *Austin Bleess, City Manager*
3. Consider Ordinance 2025-02, amending the Communications and Fire Department Budgets for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$78,706 by decreasing line items 1-23-3001 and 1-23-3055 and transferring those funds to increase line item 1-25-5515 Consulting Services; and authorizing the City Manager to execute all documents with Texas Emergency Communications Center concerning Fire Dispatch Services. *Mark Bitz, Fire Chief*

4. Consider Ordinance No. 2025-03, finding that the structure at 15830 NW FWY, Jersey Village, Texas 77040, legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039, has been repaired to the extent the property is not substandard; and making other findings and provisions related thereto. *Austin Bleess, City Manager*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, Section 551.071 – Consultations with Attorney, and Section 551.074 – Personnel Matters.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property. *Austin Bleess, City Manager*
2. Pursuant to the Texas Open Meetings Act Section 551.074 - Conduct an Executive Session in order to deliberate the appointment of public officers to the Board of Adjustment (BOA). *Bobby Warren, Mayor*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property. *Austin Bleess, City Manager*
2. Consider Resolution No. 2025-04, appointing a Vice Chair for the Board of Adjustment. *Lorri Coody, City Secretary*

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 8, 2025, at 5:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agenda items posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."